

Office of the
Pr. Chief Commercial Manager
Rail Sadan,
Chandrasekharpur,
Bhubaneswar – 751017

Commercial Circular No:143(GC)/Parcel/ 2024

Date.17.04.2024

Sub: Clarifications on policy for “Advance booking of parcel spaces”.

Ref:FM Circular No. 05/2022 issued by Railway Board's letter No. 2020/(TC(FM)/11/29 dated 21.02.2022.(PCCM/ECOR's Commercial Circular No.68 (GC)/Parcel/2022 dated 23.02.2022).

Enclosed please find herewith a copy of the Railway Board's letter No. 2020/(TC(FM)/11/29-Part (1) dated 16.04.2024 regarding “**clarifications on policy for Advance booking of Parcel space in case a party approaches the station for advance booking of parcel space ‘72 Hours or less’ in advance of the departure of train**”, which is self explanatory, for information and necessary action.

All concerned to note and ensure compliance accordingly.

Encls: As above (01 Page),

Authority: Railway Board's letter No. 2020/TC(FM)/11/29-Part(1) dated 16.04.2024.

(T. K. Sahu)

Asst. Commercial Manager (FS)

No. PCCM/432/Parcel & Luggage/2019

Date: 17.04.2024

Copy to:-

All SMs/Goods Supervisors/Comml. Supervisors/Siding clerks/Booking Clerk in-charges/Parcel Clerk/ weigh Bridge clerks/City Booking Agencies.

Copy for information and necessary action to the:-

PCOM, SDGM, FA & CAO(T), Chairman/RCT/BBS, Dy CVO(T), DY CCO, Dy COM(FOIS), CFTM, PO/RCT, Audit Officer/ECOR/BBS, Rates Section/PCCM/ECOR/BBS, Catering Section/PCCM/ECOR/BBS, GM(PMS)/CRIS/NDLS, DRM/KUR, WAT& SBP/ECOR, Sr DOM/KUR, WAT, SBP/ECOR, Sr DCM/KUR, WAT, SBP/ECOR, Traffic Manager/Visakhapatnam port trust (VZP), Paradeep port Trust/PRDP.

(T. K. Sahu)

Asst. Commercial Manager (FS)



भारत सरकार/ GOVERNMENT OF INDIA
रेल मंत्रालय/ MINISTRY OF RAILWAYS
(रेलवे बोर्ड / RAILWAY BOARD)

No. 2020/TC(FM)/11/29-Part(1)

New Delhi, Date: 16.04.2024

Principal Chief Commercial Managers,
All Zonal Railways.

Sub: Clarifications on Policy for 'Advance booking of parcel space'.

Ref: i. CCM(FS)/WR's letter no. C/562/GT/Parcel Policy/Pt-9, dtd. 11.10.2023.

ii. FM Circular No. 5/2022, issued vide Board's letter no. 2020/TC(FM)/11/29, dtd. 21.02.2022.


Please refer to the FM Circular No. 05/2022, issued vide Board's letter under reference-ii, wherein guidelines for advance booking of parcel space in SLRs/ VPs attached to all passenger-carrying trains have been issued.

Further, attention is invited to para 7 of the circular, which stipulates provision for booking of parcel space beyond 72 hours of the schedule departure of the train. In this regard, clarifications have been sought by some of the Zonal Railways.

The matter has been examined, and it is clarified that if a party approaches the station for advance booking of parcel space '72 hours or less' in advance of the departure of train, the same shall be permitted subject to deposition of full freight by the party and subject to operational feasibility. However, advance booking of parcel space shall not be permitted less than 24 hours of the departure of train.

Zonal Railways may take necessary action accordingly.

(This disposes off Western Railway's letter under reference-i)


(Ashutosh Mishra)

Jt. Director Freight Marketing
Railway Board